**Confirm the Team:** Work with the employment-seeker to decide who the members of the CE Job Development Team will be. The Team will include the employment-seeker and you, plus any other family members, friends, and business and community members met during Discovery. If it makes sense, the team may include other paid support staff (besides you) who know the employment-seeker well. Make sure there are more family, friends, and community members than paid staff on the Customized Job Development team.

Each member of the team must be willing to commit to accompanying the Employment-Seeker "all the way through" the job development journey until a quality job match is obtained.

**Complete Relevant Information for each Member of the Team:** This information includes:

*
* **Relationship to Employment-Seeker**
* Remember to talk with each team member about all of the Careers/Trades/Interests that they have had throughout their lives.
* Where they currently reside; where they work; Where they know people.
* **Contact Information**

Lastly, ask the CE Job Development team to review the team members and make suggestions for additional members or connections to local community organizations that may be asked to help. If you think it would be helpful, share the [Relationship Chart](https://griffinhammistraining.com/mentorship/program/documents/Relationshipchartversion3.doc) and the [Socioeconomic Capital Inventory tool](https://griffinhammistraining.com/mentorship/program/documents/SocioeconomicsupplychainExercise.doc) and describe how they are used (we will use these tools when identifying businesses to contact). Identify connections to community groups that may be enlisted for support, such as Churches, Rotary Clubs, Schools, etc.